



NAC Committee Meeting Minutes - 21st December 2020

Chairman Steve Wilkinson opened the meeting.

Present: Steve Wilkinson, Sue Case, Keith Robson, Diane Gough.

Apologies: Heather Peel, Fiona Rowley, Valarie Hearn, Christine Davidson, Sue Nicholson.

Minutes of November Meeting were tabled and accepted

1. Matters arising

Following the meeting with Rodney and his overview of the accounts, in his findings he tends to agree with our conclusions. The Chair handed out a copy of Rodney's letter to those present. The Chair to ask the former Chairman once again, to meet with the committee along with Rodney to explain discrepancies.

2. Restart after COVID

The members of the Craft group and East Coast need to confirm the time slots they wish to attend as, and when, we reopen.

3. Health and Safety

Nothing to report.

4. Communications Plan

Everyone appears to be happy with the communication statement

5. Logo competition

After discussion with Keith and other members who liked the temporary logo, it has been decided to adopt the blue wave and gulls. Thanks to Keith and others for their efforts

6. Governance

Barclay's has transferred the remaining balance into the Halifax account, presumably closing the account as requested.

Post meeting note: A letter from Barclays showing a zero balance has since been received.

Card Reader is up and running showing stock as well as price at the till, also it scans the item which goes to the basket as well as giving inventory of remaining stock. After entering customer's email, it will send them a receipt, as well as well as act as card scanner.

Work on the filing systems and shop instructions will be done in the New Year.

7. Monthly financial report

Bank balance: £7,300, no sales, £20 received from the lottery. Suggested we post an animated image of our Lottery page, Steve to look into it.

8. Heather has put in an application to the Northumberland Community Chest for a grant to cover new

Shutters. We also have 2 quotations for Gas Central Heating of £3,000 and £4,000 as well as a £2,000 quote for connection to gas supply. Currently awaiting a visit from an Electric Heating supplier. It was felt Electric would be less of an upheaval, we still need to compare the running costs. It was felt a programmable system is preferable, as opposed to night storage heaters

Any others business

Agreement to continue with the Traders Association in the New Year,

Next Meeting: 25th January 2021 Time TBA (subject to Lockdown restrictions)

Sue Case, NAC Secretary, 4th January 2021