



Committee Minutes— Monday 11th August 2025

Present: Sue Andrew, Sue Case, Val Hearn, Leigh Patterson, Wendy Storey – Secretary,

In attendance:

1. **Apologies:** Steve Wilkinson - Chair
2. Minutes of previous meeting approved

3.	Matters arising	• Children's Club – there are no sessions planned for the Summer holidays. It was initially agreed to run clubs but it has not been possible to find somebody to run these. • Gift Aid - SW to organise • Fire Door – SW to organise • Policies – once checked these need the dates amended to show they are up to date. Copies should be sent to WS for Sharepoint and SW for website. • Postcode Lottery – this was applied for but rejected. They did offer however recommendations for future submissions • Gibson Street – repair of drain. Quotes have been sent to Manal the Landlord but we have still had no reply. • First Aid Training – this will take place on Wednesday 13th August 10am -11.30 at Gibson Street. This will be run by the British Red Cross • PAT Testing – this needs writing up. SW to donate microwave for Gibson Street	
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4	Financial Report	- No financial report (maybe move the following to AOB?) - Art by the Beach – it was agreed that the following would be responsible for organising – SA refreshments, LP & SC tombola. There will be demonstrations and a chance for visitors to paint in the Centre. Painters will gather at the Bandstand. WS has sent out reminders to painters about the event and will organise posters and decorations for the day and any general help needed. - Events – the Coasters at the Coast proved to be a popular event. A discussion as to Xmas card and abstract painting for Xmas events	
6	Health and Safety	Nothing to report	
7	Communications	- Applications for Funding – VH highlighted that we have no hard evidence to support data when applying for funding. It was suggested we look at way to gather data, ie online survey, valuation forms. VH to look at. - Members – we need a clear idea of what a member of NAC includes so there is no confusion as to who can be included in events and exhibitions and so we are not offending people. There was a suggestion of an open exhibition where we would allow everyone, including non members, to exhibit and charge a fee of £5 per painting.	
8	Governance	Succession Plan – due to the ongoing discussions it was agreed we need a meeting that is wholly about succession planning and to make some decisions . VH to put together a draft to outline roles and exactly what we need to help with the day to day running and decision making at NAC and this will be discussed at the next meeting	

9	Achievements	• Record of monthly achievements – these include, success of the Kensugi Workshops, good feedback from the Slow Cooker Workshop • Working with outside agencies ie Brightside displaying at the Bella Arkle exhibition. Also working with the Bella Arkle team	
10	AOB	• Internship – Lara begins her internship with NAC on 9th September. LP to introduce her to groups and organise schedule. • Exhibition – there was a discussion as to whether the change over day should change to Monday due to their being a session running when the change over happens and there being input from those not on the hanging committee • Are we sticking to the values we have as an organisation. Finding ways to say ‘yes’ to queries and events. • Class fees – the Wednesday class are still paying £6 due to the individuals who attend. WS to speak to the class re that the class is supported by a tutor so the fee is £7 • Aluminium Jewellery Workshop – LP has agreed to run a 3 hour workshop • Gibson Street – there was a discussion as to the viability of Gibson Street due to the various issues ongoing with damp/drain. It is also underused with only currently 4 sessions running per week then the Ceramics every alternative weekend meaning the Centre is costing us considerably more than the income generated. The building is very damp and not always pleasant due to the ongoing damp/drain problem in particular the kitchen and toilet area which are very dark also.	

Next meeting: Monday 1st September 2025