



Trustees Board Meeting Minutes - Monday 20th July 2026 16:00 – Front Street

Present: Steve Wilkinson, Sue Andrew, Sue Case, Val Hearn, April Dobson, Wendy Storey, Bex Cooper (observer)

In attendance:

1. Apologies:

2. Minutes of previous meeting approved

3.	Matters arising	• Poster of Trustees – this has now been updated • Lottery report submitted. SW to check on feedback, the funding ends in May 27 • Memberships scheme – SW has submitted tax form. Waiting to hear now about Gift Aid. • Record of Achievements – WS to collate	
4	Financial Report	• Financial report provided	
6	Health and Safety	• Nothing to report	
7	Communications	• There was a discussion about 2 areas of our communication – how we distribute formal information and informal information. The Social media is working well with Facebook, however the Website is not being accessed • Policies – these need updating. WS to send policy schedule to Trustees	

8	Governance	• Business Plan – the new intern Rebekah Cooper (Bex) has now completed this. A run down of the Business Plan and highlights were discussed (see Business Plan for info) Highlights discussed: – What is NACs vision? There are 5 Trustees and 9 aspects of the organisation they are focusing on. There is an Operational Committee and the Board of Trustees – the Operational Committee will feed information back to the board of Trustees as to the daily running of NAC. How do these work together? Goal for next 6 months – to continue not to run at a loss. Use this time to gather data until next Lottery Fund application (or replacement). AD to do analysis of feedback forms. Review responsibilities of Trustees – succession planning – areas of concern, lacking on financial side and technological side Affordability continues to be an import part of what we offer. Not one size fits all. Concessions situation needs to be formalised. Discussion of Clubs – need to look at individual clubs. Volunteers – this is evolving, are we offering the volunteer a skilled opportunity ie governance experience?	
9	Achievements		

10	AOB	• Wellbeing – Northumberland carers was a success, 2 more Session have been booked. There is a Wellbeing campaign in September to promote people in to the arts. Belong Fund, there has been a funding application made for Outreach Project ?? There has been a Creative Vision Board Workshop booked. • Membership scheme – SW working on it. May get an IT intern to help develop this. SW has made a group list in Microsoft to trial in replacement for Mailchimp. • Decision making policy – needs to be looked at. • Mission vision and objectives – to be looked at	

Next meeting: Monday 17th August – time tbc